

**MINUTES OF THE ORDINARY MEETING HELD ON THURSDAY 11TH NOVEMBER 2009
BY THE LONG SUTTON VILLAGE HALL & RECREATION GROUND MANAGEMENT COMMITTEE
COMMENCING AT 7.00pm**

APOLOGIES Mr R Vaux, Mr R Agnew, Mr C Vigar, Mr C.Holland, Mr T.Bugden, Mrs A. Barton, Mr M Willoughby

THOSE PRESENT Mr P Vaughan, Mr C Holland, Mr B Tarr, Mrs J Turner, Ms P Jukes, Mr D Astington

Mrs Judy Turner welcomed those members of the committee attending the meeting.

MINUTES OF THE LAST MEETING (10th September 2009) were signed including 2 amendments.

MATTERS ARISING

- a] **Mr Patrick Vaughan** handed around details of three quotations obtained for the Pavilion frost protection. These comprised one quotation for an automatic electrical system and lagging, and two quotations for lagging without electrical heating. On the basis of these it was suggested that the committee decide whether electrical heating was necessary. **Mr Chris Holland** recommended that lagging alone would be sufficient and that it wouldn't take a lot of work to fit and kindly volunteered to undertake the task at the earliest opportunity.
- b] **Mrs Judy Turner** had nothing to report regarding fitment of 2 new heaters in the kitchen by Mr Paul Thorne. Item to remain on agenda until work completed.
- c] **Mr Judy Turner** confirmed that replacing the heaters in the main hall should also be left on the agenda until sufficient funds are available.
- e] **Mrs Judy Turner** informed the meeting that the new tables had been delivered with 'Scotts Pine' tops. Removal of the old tables could now go ahead. Thank you letters had been sent out to all financial donors. Excess funds may be used for some additional small card tables, pending assessment of the remaining amount.
- f] **Mrs Judy Turner** said that the suggestion for the village hall to have its own strimmer should be put on hold until finances have been checked.
- g] With respect to redecoration of the village hall interior **Mrs Judy Turner** said that the paint had been purchased. Volunteers should bring their own brushes, sheets and other decorating materials. In addition to repainting on 14th and 15th November, it would also be necessary to do some preparation on Friday evening after 4:30 pm if possible. A Western Gazette photographer had been asked to come and record the event for the newspaper.

TREASURERS REPORT

On behalf of **Mr Richard Agnew**, **Mrs Judy Turner** handed around copies of the Treasurer's Report for 9th November, which showed:

Lloyds Bank Current A/c £6,226.02p

Recent expenditure comprised:

Tables	£312.06 (Exc.VAT)
Insurance excess for break-ins	£500 (£250 X2)
Items already paid for:	
- New windows	£208.14
- Electrics	£129.25
- Plumbing	£320.00

Note that the total insurance claims were for £306.35 for the first break-in (of which £56.35 met by insurance) and £1646.25 for the second (of which £1396.25 met by insurance).

It was reported from Mr Richard Agnew that bills for hire of the hall were being settled without a problem, although £50 had not yet been received from the Cricket Club for cleaning.

SPORTS CLUBS

[a] CRICKET CLUB

(1) **Mrs Judy Turner** reported that no work on the pavilion window hinges and locks has been completed yet, item to remain on agenda.

(2) **Mrs Judy Turner** said the new rental contract for the Cricket Club will be for £326.50 plus water and electricity and should remain on the agenda. The Club are up-to-date with bill payments, to be confirmed by Mr Patrick Vaughan. The grass has been cut out-of-season as per the contractual requirements. A copy if the contract is to be distributed so that committee members can understand the details.

[b] FOOTBALL

(1) **The Football Club** have been noted to leave the pavilion very clean and tidy. **Mr Patrick Vaughan** reported that rabbits were still a problem even though some had been eradicated. **Mrs Judy Turner** will request that more are dealt with when possible. A letter has been received from the secretary of Ash Rangers expressing thanks for the Village Hall support and assistance.

TENNIS COURTS

[1] **Mr Patrick Vaughan** that the condition of the courts was acceptable. Some players were still using the courts but a few small repairs may be needed in the future. Situation to be re-examined in the Spring.

FUND RAISING

Mrs Judy Turner said that no further fund raising was being planned at present, although curtains in the committee room need to be replaced when funds become available.

COMMUNITY COUNCIL

Mrs Judy Turner said that a Hallmark inspection would be needed to maintain 'Hallmark 1' on the database and that the inspection should go ahead.

CORRESPONDENCE

Mrs Judy Turner had been contacted by Western Power Distribution regarding overhead cables. A site meeting would be held to discuss the positioning of warnings for electrical cables on the pavilion and posts by the cricket nets. The signs would be provided by Western Power Distribution.

A discussion had also taken place with Mrs Monica Burt with respect to the possibility of a stone memorial for Redvers Burt. For example, a plaque could be located above the door with a suitable inscription.

A quotation has been obtained from New Look Windows for replacement of the car park access door, which would be in excess of £1,000. This would need to be a secure firedoor.

Mr Chris Holland said that a re-quote for the hearing loop system had been received fro Gordon Morris Ltd. At £1,500, this item is to remain on the agenda.

ANY OTHER BUSINESS

[1] **Mrs Judy Turner** will be having a meeting with the Crime Prevention Officer to discuss the possibilities for hall security.

[2] **Mrs Judy Turner** said that following the recent break-in, water leaks had caused lifting of the floor tiles in the foyer and ladies' toilet. The insurance company had given the go-ahead for flooring to be replaced. An additional charge of £300 would be necessary to re-floor the men's toilet at the same time. A hard-wearing easy-clean non-slip surface had been ordered.

[3] **Mrs Pamela Jukes** expressed thanks to Judy Turner for all her work getting the hall back into working order following the break in.

[4] **Mr Patrick Vaughan** reported that a committee room heater had failed and needs repair. **Mrs Judy Turner** will contact an electrician.

[5] **Mrs Judy Turner** said that **Mr Mike Willoughby** will be leaving the Village Hall committee. Mr Chris Holland said that he would also be coming off the committee because he will be moving away from the Long Sutton Area. Members of the committee expressed their thanks for his valuable contribution, particularly acting as temporary booking clerk until Mr Terry Bugden was appointed.

APPROVAL SOUGHT OF TRUSTEES

None

DATE OF NEXT FULL COMMITTEE MEETING THURSDAY 7th January 2010 @ 7.00pm

There being no other business the meeting was formally closed by the Chair at 8.15pm.

- NB** [1] Copy of minutes Emailed to Clerk of Parish Council
[2] Copy of minutes displayed on the village hall committee rooms' notice board
[3] Copy of previous minutes (10th September) to be e-mailed to Mr Steven Sensier for inclusion on the Long Sutton Village website.