

**MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 27th SEPTEMBER 2010
BY THE LONG SUTTON VILLAGE HALL & RECREATION GROUND MANAGEMENT COMMITTEE
COMMENCING AT 7.00pm**

APOLOGIES

Mr J.Foy, Mr C.Vigar

THOSE PRESENT

Mr P Vaughan, Mr R Agnew, P Jukes, Mrs A. Barton, Mr R Vaux, Mr T.Bugden,
Mr B Tarr, Mr D Astington.

MINUTES OF THE LAST MEETING (1st June 2010) were signed.

MATTERS ARISING

a] **Mr Richard Agnew** will investigate an automatic cut-off or timer switch for electric heaters to switch them off if they have been left on inadvertently. The electrician is investigating a suitable timer, which must be installed before the winter.

Mr Patrick Vaughan reports that the lagging in the pavilion should be adequate but need to make sure that water is turned off after football on Sundays.

b] **Pamela Jukes** will provide Lengthsman with Mr P. Vaughan's contact details.

c] **Mr Jody Foy** to co-ordinate allocation of jobs to the village Lengthsman, including attention to pavilion guttering.

TREASURERS REPORT

Mr Richard Agnew reported that for 27th September 2010:

Lloyds TSB Bank Current A/c £5622.90 in credit.

Mr Richard Agnew explained that there had been no expenditure over the last few months for repairs and **Mr. Terry Bugden** reported that takings were up for September.

SPORTS CLUBS

[a] CRICKET CLUB

(1) A new Gang Mower has been purchased at a cost of £825 and insured by the PCC. It is now in use and stored in the shed.

(2) **Pamela Jukes** asked if new figures were available for the Cricket Club Contract. **Mr Patrick Vaughan** has provided a copy of the invoice and **Mr Terry Bugden** billed the Cricket Club shortly thereafter, but nothing has been received yet, so will send a reminder.

(3) **Pamela Jukes** stated that Ad Hoc use of the Cricket Club facilities should be charged at £20 per session for outside organisations. Mr Chris Vigar is authorised to collect this fee if he is aware the nets are being used. Long Sutton Cricket Club also has priority over other organisations for use of the facilities.

[b] FOOTBALL

(1) **Mr Patrick Vaughan** reported that the pitch has now been marked out and the changeover with Cricket has gone smoothly. The pile of topsoil used for filling in rabbit holes is running low and Mrs Judy Turner cannot obtain any more. Mr Richard Vaux to be asked if he has any available, low grade soil would be acceptable. A request will also be made for ferrets to be used to remove rabbits from the pitch.

TENNIS COURTS

[a] **Mr Patrick Vaughan** reported that over £300 was taken for use of the courts during the Summer. The Lengthsman will be requested to re-line the court on a dry day. courts are still being well used, but payment for use would be welcomed.

FUND RAISING

Pamela Jukes asked if there would be time to arrange an event for Christmas. The consensus was that it would not be practical this year but may be possible early next year.

Mr Richard Agnew suggested an auction which is usually very successful, maybe during March 2011.

Post meeting note: See Appendix 1 for Richard's Village Hall Fundraising Proposal

COMMUNITY COUNCIL

Pamela Jukes to make enquiries. Nothing received to date.

CORRESPONDENCE

Nothing received.

ANY OTHER BUSINESS

[1] **Mr Richard Vaux** suggested the Football Club should be charged £305 p.a., to be invoiced at the beginning of the season.

[2] **Mr Terry Bugden** reported that the water urn in the kitchen is no longer working. It keeps blowing fuses and needs replacement or repair as soon as possible. Mr David Astington to contact electrician to replace heating element and check safety.

[3] **Mr Bernard Tarr** reports "Awards to All" may be able to provide village hall funding towards security arrangements.

[4] **Pamela Jukes** asked if Mr Terry Bugden has an Answerphone. **Terry Bugden** responded that his landline has an answerphone and the mobile transfers calls to the answerphone automatically, however, the easiest method of booking is on the website.

[5] **Pamela Jukes** reports that Village Hall documentation will be needed for Hallmark. A date is to be arranged for an evening in November.

[6] **Pamela Jukes** requested copy of Village Hall minutes should be sent to Pamela Allen for the PCC and also put on VH noticeboard.

APPROVAL SOUGHT OF TRUSTEES

None

DATE OF NEXT MEETING: MONDAY 24th January 2011.

There being no other business the meeting was formally closed by the Chair, **Pamela Jukes**, at 8:05pm.

Appendix 1

Village Hall Fundraising Proposal

Background

Income stream for The Village Hall is just about keeping up with outgoings although this will not be the case in December when we have to renew our insurance policy. In addition, which is more worrying, we cannot afford any high unexpected expenses.

It is therefore essential that we raise additional funds to cover for the unexpected and will need to run one or more fundraising events in the next few months.

Proposal.

To hold a mixed auction and silent auction of items donated by locals and local businesses, along with a paying bar etc.

I have suggested both a normal auction and a silent auction in order that the more valuable items can be auctioned off by an auctioneer in order to raise the greatest sum of money.

Silent Auction

This is very simple process. Items are displayed in the hall and alongside each one is a foolscap piece of paper. The public then have the opportunity to view the items and write a bid down and their name for those they are interested in. If someone else is also interested then they will write a higher bid below and so on. At a chosen time a whistle or similar is blown and no more bids are allowed and the last written bid (has to be the highest) gets the item for the price bid. This is very similar to E Bay and you tend to get a rush of bids at the end.

Auction.

I would propose holding this while the silent auction is in progress and will involve those donated items which are of the highest value and likely to attract the most interest. The Auctioneer will be either myself or preferably Nick Bond who is a professional auctioneer.

Donation of Gifts.

Clearly this is the most important part of the whole exercise, without quality items not only will there be little interest but little money will be raised.

It is up to the committee and anyone else we can rake in to obtain these items.

I propose sending a letter out for distribution to all local residents in Long Sutton, Knole, Bineham and Upton asking for their support and the donation of items and we need to contact local businesses eg pubs, golf club, farmers, shop etc.

Action Required

- A) Please can I have any comments, suggestions etc on the above proposal
- B) Please can you supply me with your suggestions on local businesses we can approach.
- C) We will need people to deliver the letters to local residents.
- D) I would ask you to approach all your friends etc for suitable items to auction off.

Donated Items

As mentioned it is important we get quality items not junk!! Ideally new or at least unused items, antiques or similar, also they can be 'promises' eg someone can donate 4 hours gardening and so on. Before taking the items I suggest someone inspects them to make sure they are of the quality we need.

Prior to the event I would propose sending out a list of all the items up for auction plus put up posters on the village green and on notice boards.

I hope this is all clear and I look forward to your comments.

Provided by Mr Richard Agnew 6th October 2010