

THE LONG SUTTON VILLAGE HALL & RECREATION GROUND MANAGEMENT COMMITTEE  
THE NEXT MEETING TO BE HELD ON **MONDAY 16<sup>TH</sup> MARCH 2009** @ 7.00PM.

AGENDA

1 APOLOGIES

2 MINUTES OF THE LAST MEETING ( 5 / 1 / 09 )

3 MATTERS ARISING

- a) Provision of substantial prohibitive notices for the sports grounds / & children's play area  
– litter – dogs – vehicle access ( **Patrick** )
- b) The 2 heaters in the kitchen replaced by electrician. ( **Patrick** )
- c) Replacing heaters in Main hall to **leave on Agenda** ( **Patrick** )
- d) Bulb replaced in porch light [low energy bulbs in the committee's cabinet] ( **Patrick** )
- e) Decision to be made re 40<sup>th</sup> Anniversary of the village hall event during 2009 ( **Patrick** )
- f) Portable loop system for use for the deaf in the hall ( **Patrick & Richard Agnew** )
- g) CCTV equipment to get quote ( **Patrick** )
- h) Cricket Clubs old site screen been stored or disposed of ( **Patrick** )
- i) New lightweight tables for the village hall – grant available ( **Pamela /Judy** )
- j) Area under the stage to be cleared of rubbish in the Spring ( **Patrick** )
- k) Complete list of new village hall rental tariffs for the minute book. [ **Richard Agnew / Terry Bugden** ]

4 TREASURERS REPORT A & L Current A/c as at 16 / 3 / 2009 £.....

A & L Reserve A/c as at 16 / 3 / 2009 £.....

Current Total Funds £.....

- (a) Confirmation that all bills for hall rental are paid to date
- (b) Bank account transferred to Lloyds Bank Somerton.

5 SPORTS CLUBS

(a) **CRICKET** ( Chris )

- (1) Window shutters now been fitted with vandal proof bars and padlocks? [on agenda since October 2005] ( **Patrick** )

(b) **FOOTBALL** (heading to be kept on the agenda)

- (1) Football Coaching of small group continues this season ( **Patrick** )

6 TENNIS COURTS

- [1] Continue weed inspection. ( **Patrick** )
- [2] Some trees around the tennis courts taken down to improve vision of courts  
and stop the moss growth on the courts ( **Patrick** )

7 FUNDRAISING EVENTS

8 [a] CHARITY COMMISSIONERS

[b] COMMUNITY COUNCIL

9 CORRESPONDENCE

10 ANY OTHER BUSINESS

11 DATE OF NEXT MEETING .....2009 in the village hall at 7.00pm

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MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 5<sup>th</sup> JANUARY 2009  
BY THE LONG SUTTON VILLAGE HALL & RECREATION GROUND  
MANAGEMENT - COMMENCING AT 7.00pm

**APOLOGIES** Mr R Agnew, Mr R Vaux, Mr C Vigar. Mr T Bugden, Mrs J Turner, Mr C Holland, Mrs V Burdett

**THOSE PRESENT** Mr P Vaughan, Mr. D Astington, Mrs. A Barton, Cdr R Sargeant, Mrs P Jukes & Mr. B Tarr.

Mr Patrick Vaughan, as chairman welcomed the members to this committee meeting. Before the meeting commenced, Mr Patrick Vaughan asked that the new hall rental tariffs were agreed by the committee members, prior to the Parish Council meeting tomorrow. This was seconded by Cdr Richard Sargeant and carried unanimously by those committee members present. It was also pointed out that as the Parish Council are now the Trustee of the Village Hall and Recreation Grounds all changes of charges as well as other matters need to be authorised by the Parish Council on the recommendation of this committee before any changes can be implemented. A copy of the full tariffs is required for inclusion in the village hall minute book for future reference.

**MINUTES OF THE LAST MEETING** ( 27<sup>th</sup> October 2008 ) were signed.

**MATTERS ARISING**

- a] **Mr Patrick Vaughan** said that the provision of notices regarding dog fouling, etc: has still not been completed
- b] **Mr Patrick Vaughan** confirmed that authorisation for the replacement of the 2 heaters in the kitchen has been granted the work is waiting Mr Paul Thorne [the electrician] to be carried as soon as possible.
- c] **Mr Patrick Vaughan** confirmed that replacing the heaters in the main hall should be left on the agenda until sufficient funds are available.
- d] **Mr Patrick Vaughan** said that a decision regarding holding a 40<sup>th</sup> anniversary celebration will have to be made at the next Village Hall Committee Meeting.
- e] **Mr Patrick Vaughan** will speak to **Mr Richard Agnew** regarding the portable loop hearing aid equipment, as at the last meeting he agreed to try a model out in the main hall assisted by Mrs Agnew, who wears a hearing aid.
- f] **Mr Patrick Vaughan** felt that a decision should be made about the cost & provision of CCTV equipment should be made as this has been on the agenda for too long.
- g] **Mr David Astington** confirmed that both the heating systems were working in the men's & ladies toilet areas although both systems were of the old pipe type, and probably expensive to run. After some discussion it was agreed that in view of the very low overnight temperatures predicted for the next couple of nights it would be advisable to leave these heaters on to keep the toilet areas frost free and avoid frozen pipes.
- h] **Mr Patrick Vaughan** said that the cricket club site screen still has not been moved and he would urge this to be done as the site screens could be used to gain unauthorised access to the storage building.
- i] As **Mrs Judy Turner** was unable to attend this meeting **Mrs Pamela Jukes** offered to check on the progress made regarding the grant for lightweight tables for the village hall. There should be 40 tables but a count revealed that there are only 32. Many of the older wooden tables have now gone missing.
- j] **Mr Patrick Vaughan** said that he can now confirm that the underside of the stage has been impregnated with an anti-inflammable preparation but an inspection of the things found stored under the stage need to be removed. All the stage lights will now be stored at **Mr Kevin Robinson's** house, and the remainder of the rubbish will be removed and disposed of within the next few weeks.

**TREASURERS REPORT** **Mr. Patrick Vaughan** confirmed that as **Mr Richard Agnew** could not attend this meeting he had given him the following details from the village hall committee Cash & Bank A/cs as at 5<sup>th</sup> January 2009 -

<b>Alliance &amp; Leicester Instant Reserve A/c -</b>	<b>£4,197.43p</b>
<b>Alliance &amp; Leicester Current A/c</b>	<b>£1,670.13p</b>
<b>Total Cash &amp; Bank A/cs</b>	<b>£5,867.56p</b>

**Mr. Patrick Vaughan** said that to his knowledge all rental accounts to the end of November 2008 have been paid. **Mr. Patrick Vaughan** said that he had spoken to **Mr Malcolm Meaden** regarding the financial position of the village hall accounts and was informed that the spending / income was on a par with the same period last year. Costs in hand when work is completed the new kitchen heaters £900 and £1,968 + VAT to cover for fire protection insurance. **Mr. Patrick Vaughan** confirmed that all the signed papers are now with the Somerton branch of Lloyds /TSB Bank awaiting completion of the change over from the Alliance & Leicester – this was required as the Alliance & Leicester were closing down their accounts with small charities and would not agree to change the names of officers for signing the cheques on the resignation of the Treasurer and the change of banking status of Trustee now being the Long Sutton Parish Council. **Cdr Richard Sargeant** explained about the insurance cover for the village hall and associated buildings and grounds saying that after the query at the last committee meeting, he checked whether insurance for the village hall and grounds could be included in the Long Sutton Parish Council insurance policy as they were now Trustee for the village hall and grounds. However it had been decided that it would be wiser to run the two policies separately. It was also confirmed that **Mrs Judy Turner** [for the Village Hall Committee] & **Mr J Ellerbeck** [for the Parish Council] would under take the over seeing of the Health & Safety.

**SPORTS CLUBS**

**[ a] CRICKET CLUB**

- (1) In the absence of **Mr Chris Vigor**, **Mr Patrick Vaughan** said that the interior doors have now been painted and hung correctly by Mr Ross Baillie [a carpenter] and those who have inspected his work have remarked that this is excellent. Concern was expressed about payment as it was felt that this work was originally to be carried out by and at the expense of the Cricket Club, and these costs should be shared between the Village Hall funds and the Cricket Club.
- (2) **Mr Patrick Vaughan** said that he had also asked Mr Ross Baillie's professional advice regarding the window shutters to the Sports Pavilion and he recommended that these could be made vandal proof with a padlocked steel bar.

**[ b] FOOTBALL**

**Mr Patrick Vaughan** said that as far as he was aware the young footballers coaching group is continuing.

**TENNIS COURTS**

[1] **Mr Patrick Vaughan** said that we need to make a recommendation to the Parish Council at this meeting regarding the problem of the trees which appear to be the cause of the tennis court surface deterioration and act as a cover for vandals. After some exploratory discussion **Cdr Richard Sargeant** proposed and **Mr Patrick Vaughan** seconded that **Mr Patrick Vaughan** and **Mr Bernard Tarr** would meet with the Parish Council representatives being **Mrs Pamela Jukes** and possibly **Mr David Paull** to agree the number of trees to be removed. This would then be monitored to see if the growth on the tennis courts has improved.

**Mr David Astington** expressed interest in assisting in cutting down and removing the wood as he could use it on his wood burning stove. This would save the village hall committee the cost of employing a firm to do the work.

[2] **Mr Patrick Vaughan** confirmed that the weeds in and around the tennis courts would continue to be monitored from the Spring.

**FUND RAISING**

No report, as **Mrs Judy Turner** was not present.

**CHARITY COMMISSIONERS & COMMUNITY COUNCIL**

**[A] CHARITY COMMISSIONERS**

**Cdr Richard Sargeant** confirmed that he had sent the new operating instructions for the village hall committee to the Charity Commissioners and had received an acknowledgement.

**[B] COMMUNITY COUNCIL** Nothing to report

**CORRESPONDENCE** None

**ANY OTHER BUSINESS**

[1] **Mrs Anita Barton** said that she had been approached about the outside porch light not working the bulb needs changing. She will bring up some low energy bulbs, for use.

[2] **Mrs Anita Barton** asked if the picture of Long Sutton that was donated to the village hall by Mr and Mrs Cranage has been sold yet? **Mr Patrick Vaughan** said that it could be used as a prize if we hold the suggested 40<sup>th</sup> anniversary exhibition.

**APPROVAL SOUGHT OF TRUSTEES**

[1] **Acknowledgment of agreed new rental tariffs for village hall.**

**Quote from P C Minutes of 2<sup>nd</sup> December 2008**

“ A copy of the proposed increase in fees for the Hire of the Village Hall from 1<sup>st</sup> January 2009 has been received from Mr Terry Bugden the Booking Clerk. These were unanimously agreed by the P C ”

[2] **Removal of some trees in front of the tennis courts.**

[3] **Confirmation to renew the village hall Insurance Policy**

**DATE OF NEXT MEETING MONDAY 16<sup>TH</sup> MARCH 2009 @ 7.00pm**

There being no other business the meeting was formally closed by the Chairman, at 8.30pm.

**NB [1] Copy of minutes Emailed to Clerk of Parish Council**

**[2] Copy of minutes displayed on the village hall committee rooms' notice board**